

SHRI GURU RAM RAI UNIVERSITY
Patel Nagar, Dehradun-248001, Uttarakhand

Action Taken Report On XIII Academic Council Meeting Held on 19th January 2024.

S. No	Agenda	Decision Taken	Decision Taken /Remarks
1.	To confirm the Minutes of 12 th Academic Council Meeting held on 22/09/2023.	The Minutes of 12th Academic Council Meeting held on 22/09/2023 was circulated to all the members and no comments received. Therefore, Academic Council resolved to confirm the Minutes of the Meeting of 12th Academic Council Meeting held on 22/09/2023.	No further Action Required.
2.	To consider and approve the Action Taken Report on the Minutes of 12 th Academic Council held on 22/09/2023.	The Council took note of action taken report of 12 th Academic Council Meeting held on 22/09/2023. Agenda Item 02 (14(3)(b)): The Academic Council was informed that a proposal from Dean, School of Paramedical and Allied Health Sciences for the opening of New courses of M.Sc. MRIT & M.Sc. Optometry has been submitted to the State Govt. and approval of the State Govt. is yet to be received. Agenda 04: The Member-Sectary inform all the members that Agenda item no 04(Ex-Post Facto approval of BOS of MCA, BCA, B.Sc. (IT), B.Sc. (H) Computer Science for the Academic Session 2021-2022) was withdrawn in the 12 th Academic Council and noted accordingly. Agenda 14 (any other item): Opening of University off campus at in Vikas Nagar and Ordinance of the University: The 5 point letter received from the Higher Education Department has been complied and submitted to	Agenda Item 02(14(3)(b)): Approval is yet to be received from the State Govt. Agenda 04: No further action required. Agenda 14 (any other item): Opening of University off campus at Vikas Nagar is Subjected to approval of State Govt. Agenda 14 (any other item): The Ordinance of the University was placed before the State Govt.

		<p>Dept, of Higher Education, State Govt. on 19th December 2023 for opening of Off Campus at Vikas Nagar. The University's Ordinances, duly approved by the Academic Council and rectified by the Board of Management and Board of Governance, have also been submitted for further modification, alteration, and rectification if ant by the State Govt. or approval and Gazette notification. If the state government fails to publish it in the Gazette notification within 90 days, it shall be deemed to be approved and the University will proceed further for its implementation.</p>	<p>for further rectification/ approval and Gazette notification.</p> <p>As per the University Statutes, proposal submitted to the State Government for their approval is considered deemed to be approved after 90 days of its submission. The University treated it as approved and accordingly uploaded the same on the University website.</p> <p>Meantime, the State Government has notified the Umbrella Act – 2024 for State Private Universities and as per directive received, now the University has to frame its Statutes, Ordinances and Regulations as per the new Act and with the recommendations of Statutory Bodies of the University it is to be submitted to the State Government for modification/approval. A high power Committee under the Chairmanship of Prof. J. P. Pachauri has already been constituted to frame the University Statutes, Ordinances and Regulations the under the Act which is continuing.</p> <p>All other points in Academic Council were implemented and no further action is required.</p>
3.	To consider and approve	The Academic Council directed to brief	The curriculum and

	<p>curriculum and syllabus of course as approved by the Board of Studies recommended by the Deans, School of Nursing.</p>	<p>about the BOS conducted by School of Nursing. Mrs. Sheeba Philip elaborate the following points:</p> <ol style="list-style-type: none"> a) The Advanced Course in Critical Care Nursing is uniquely designed to cater to the needs of undergraduate nurses seeking specialization in this specific area of healthcare. b) The duration of the course will be of six months. c) The course aims to enhance the proficiency of critical care nurses by providing them with the necessary skills to effectively utilize state-of-the-art equipment, thereby boosting their overall efficiency. d) Additionally, the certificate program will enable the nurse to pursue employment opportunities in foreign nations. e) The University will provide them certificate of course. <p>The Hon'ble Chair directed that while submitting the BOS, it is necessary to submit the necessary details like no. of Hours, Syllabus etc.</p> <p>Henceforth, the Academic Council has reached a unanimous decision to grant approval to the BOS of Advanced Course in Critical Care Nursing form Academic Session 2024 – 2025.</p>	<p>syllabus in the courses are being implemented.</p>
4.	<p>To consider and approve the minutes of IQAC held on 17th November 2023 including the Commencement of Value Added courses for the Academic Session 2023-2024.</p>	<p>The minutes of the IQAC were presented to the Academic Council for perusal and approval which included the commencement of Value Added Courses. However, Prof. (Dr.) J.P Pachuari (External Expert) inquired from Director IQAC and all the Deans whether all value added courses had been approved by the Board of Studies or not.</p> <p>The Academic Council was informed that Value Added courses had been duly approved by all the Board of Studies of the respective Departments.</p>	<p>No further action required.</p>

		Therefore, the Academic Council approved the minutes of IQAC held on 17 th November 2023.	
5.	To consider and approve the decrease of seats in UG/PG/Diploma/Certificate programmes for the academic session 2024-2025 in School of Humanities & Social Sciences.	<p>The proposal has been submitted the Dean of the School of Humanities & Social Sciences which suggested reducing the number of seats in M.A Hindi, M.A Garhwali Language & Culture, and Home Science from 20 to 10.</p> <p>The Academic Council pointed out that during the establishment process of the University, a specific intake must have been approved by the Academic Council. The seats that were initially approved by the Academic Council will remain the same. The School is not allowed to decrease the number of seats below the approved intake. However, an increase of 10% to 20% in intake is allowed yearly depending up on the admission and increased requirement with the permission of the Academic Council.</p> <p>At first instance, the Academic council advised the Dean of SHSS to intensify their effort with faculty members and collaboration with external consultancies in order to enhance the admission process to increase the number of admissions in those particular courses.</p> <p>If the situation remains same for consecutive two to three years, the Dean of the School of Humanities & Social Science was instructed that a proposal to abolish these courses to be submitted to the Academic Council with justification for the abolishment of said courses.</p> <p>Therefore, the agenda item no 5 was not accepted and approved as advised above by the Academic Council.</p>	The decision of the Academic Council was implemented with intimation to the office of all Deans/Officers of the University.
6.	To consider and approve the increase of seats in	The Dean, SP&AHS elaborated that SP&AHS has received the approval from	Implemented.

	UG/PG/ programmes for the academic session 2023-2024.	<p>the State Govt. to increase the no. of seats from the Academic Session 2023 – 2024 in the month of December.</p> <p>Furthermore, the inspection of SP&AHS was successful, allowing them to commence admissions from the Academic Session 2023-24. The official letter from the State Government confirming the approved increase in seats was received and now presented before the Academic Council. On the basis of approval letter received from State Government, the Academic Council approved to increase the seats in SP&AHS as submitted vide Agenda item 04.</p>	
7.	To consider and approve the increase of seats in Critical Care Medicine ICU in School of Medical & Health Sciences.	<p>The Academic Council was informed by the representative of SM&HS (Dr. Utkarsh) that Critical Care course has been included as a distinct subject in the NMC. Furthermore, it was mentioned that if the University offers the PDCC course, it will meet the requirements of hospital (SGRRIM&HS) and improve effectiveness while streamlining the day to day operations at SGRRIM&HS.</p> <p>After detailed discussion, the Academic Council granted the permission to increase the seats in Critical Care Medicine ICU and approve the agenda item 7.</p>	The agenda item was implemented keeping in view all the guidelines issued by the NMC.
8.	To consider and approve the introduction of new certificate course in School of Nursing.	<p>The proposal of introducing new certificate course was put forth by the Dean, SON before the Academic Council.</p> <p>The Dean of the School of Nursing (SON) recommended to consider offering a degree program in a specific subject. As per the National Education Policy (NEP), students who wish to pursue a certificate can choose between certificate, diploma, or degree courses based on their preference.</p>	Implemented

		Hence the Academic Council approve the Agenda item 08 in toto.	
9.	Information from Innovation & Incubation Centre of the University	<p>The Director of the Information & Incubation Centre (IIC) presented a report on the different activities conducted by the centre to the Academic Council for their information. This report covered the activities that took place in the last three months, following the 12th Academic Council meeting.</p> <p>The Academic Council carefully reviewed all the points mentioned by Dean IIC, and unanimously decided to approve the Agenda item 10.</p>	No further action required
10.	To consider and approve the Standard Operating Procedure (SOP) for Retention and Disposal of Examination Papers and Records.	<p>The Controller of Examination has stated that in Point number 4, specifically 4.1 (Retention) and 4.2 (Disposal), records of mark sheets, PDC corrections, migration documents, question papers, and evaluation-related documents have been stored since 2017. It is important to note that so far no policy has been framed for disposal of these records.</p> <p>Prof. (Dr.) J. P. Pachuari informed the Academic Council that universities normally maintain records for the duration of one year. However, in cases where litigation, grievances, or RTI (Right to Information) processes are ongoing within that timeframe, the records pertaining to those specific matters must be stored separately and treated with utmost confidentiality.</p> <p>The COE informed the Academic Council that evaluation period is for 30 days (15 days application & 15 days Evaluation).</p> <p>The Academic Council recommended including the following points of CoE in Retention & Disposal policy.</p> <p>The points are as under:</p>	All the points of SOP under agenda 10 were implemented.

		<p>a) Retention of record in case of litigation/any type of grievances.</p> <p>b) Any litigation regarding examination has to be raised within the period of 30 day. After that period no application will be accepted.</p> <p>c) Notification has to be raised in newspaper or university website for disposal of mark sheet, correction of PDC, migration, Question paper, documents related to evaluation etc. to accept the proposal from any vendor for disposal of these items.</p> <p>The Academic Council has also recommended that the information regarding evaluation should be published, notified, and regularly updated on the University website to prevent any potential disputes in the future.</p> <p>Therefore, after detailed deliberation, discussion & modification, the Agenda item was approved.</p>	
11.	Information received from Dean (Academics).	<p>The Dean (Academics) informed a uniform policy has been recommended by a Committee and approved by the Competent Authority for the Lecture Series with guidelines for organizing seminar, symposium, conferences, workshop, short term lecture series etc. for Academic Session 2024-25 had been formulated put before the Academic Council covering main feature are as under:</p> <p>a) The need for this policy was to select speaker of good quality.</p> <p>b) To standardize the remuneration</p> <p>c) The way the function should be conducted</p> <p>d) Standardized of presentation & certification.</p> <p>After going through the policy and carefully review, the Academic Council unanimously decided to approve the</p>	Approved and Implemented with intimation to the Office of All Deans/Officers.

		Agenda item 11.	
12.	To include the combination of Zoology, Botany & Geology in B.Sc. Programme.	<p>The Academic Council has been informed about the inclusion of Zoology, Botany & Geology combination in the B.Sc. programme. Furthermore, it was informed that the program should be considered as one entity, namely B.Sc. (Physics, Maths, Geology) PMG/Zoology, Botany, Geology) ZBG, with a seat distribution as of total 20: 10+10.</p> <p>The Academic Council informed Dean, SBAS that the combination has to be approved and recommended by the committee. It is recommended that the seats should be displayed as 20 in order to improve the admission process and all seats of U.G & P.G should be reflected department wise with available combinations of all undergraduate programmes. B.Sc. PCM seats may be retained as approved in Academic Council of 2017.</p> <p>The Academic Council was later informed that the School of Basic & Applied Sciences has designated their B.Sc. program as separate programme and same has been reflected in our prospectus, website and other documents submitted for NAAC. Furthermore, both the Examination and ERP systems adhere to the same structure.</p> <p>The COE also provided his suggestion that for the coming session the University can show B.Sc. as a unified programme and subjects can be shown as its combination.</p> <p>Therefore, after careful consideration and the suggestions put forth by the members of the Academic Council, it has been decided that in accordance with the NEP for the ongoing Academic Year, namely 2023-24, B.Sc. ZBG will be treated as an</p>	Implemented.

		independent subject and approved by Academic Council.	
13.	To approve the Memorandum of Understanding (MoU) Signed between the various Schools of SGRR University.	<p>The two Memorandum of Understanding (MoU) Signed between Ramanujan College and SGRR University and Cotec Health Care PVT.LTD was placed before the Academic Council for perusal and approval.</p> <p>The Academic council approved the MoU signed between by University for the School of Education and School of Pharmaceutical Sciences.</p>	The actions are being undertaken as per terms & condition of MOUs.
14.	Information from Admission Cell.	<p>Details of total Admission 2186 (Eight School) for Academic Session 2023-24 of SGRR University was provided to the Chair. The Chair instructed the Deans of all the Schools to focus vigorously on Admission. In addition to this the Chair emphasised that Admission Manager may focus more admission in P.G courses because the Admission ratio as compare to available P.G seats is very less.</p> <p>The Admission Manager informed the house that this year the Admission Oversee Committee has made the decision to prioritize online marketing of admissions process in order to ensure accessibility for students from all states. He also inform that the budget has been divided into 40-60 ratio (40% offline marketing and 60% online marketing)</p> <p>The Admission Manager was also instructed to rectify and data and present only accurate intake and actual Admission done.</p> <p>The Academic Council also directed all the Deans to seek prior approval from the Hon'ble Vice-Chancellor, if there is a need to increase the number of seats in a specific program due to increase in admissions seekers and same to be ratified by the Academic Council in its subsequent meeting.</p>	<p>New admission strategy was adopted to augment the admission.</p> <p>The admissions process is still ongoing, and the corresponding report has been included as agenda item no. XIV (h) in the XIV Academic Council meeting. .</p>

		Therefore, Academic Council approved the agenda item 14.	
15.	To change the name of School of B.Tech. (CE) to B.Tech. (CSE).	<p>The proposal put forth by the Dean of CA&IT suggests altering the nomenclature from B.Tech. Computer Engineering (CE) to B.Tech (CSE) Computer Science Engineering with specialisation in Artificial Intelligence (AI) & Machine Learning (ML). This modification is necessary due to the comprehensive coverage of software, hardware, and networking in the field of CSE with an initial intake of 30 seats.</p> <p>The Academic Council was also briefed about the ongoing progress in infrastructure development, and it is expected that the recruitment of faculty will also be completed soon.</p> <p>The Academic Council took a note of it and unanimously approved the agenda item 15.</p>	Implemented.
16.	To open Shri Guru Ram Rai University off campus on following sites:	<p>The Academic Council was apprised that SGRRU have proposed to established:</p> <ol style="list-style-type: none"> 1.) Shri Guru Ram Rai College of Nursing, Shyamlal Bagicha, Padampur, Kotdwar District-Pauri Garhwal -246149 (UK) 2.) Shri Guru Ram Rai University off campus, Jaitpur Goshi, Kashipur, District-Udham Singh Nagar-244713. <p>The Nodal Officer for Off Campuses, Dr. Arun Kuar, Dean (SBAS) informed the Academic Council that proposal has been prepared satisfying the certain queries of the State Govt.</p> <p>The Queries are as under:</p> <ol style="list-style-type: none"> a) Purpose of opening Off Campuses. 	Waiting for approval from the Dept. of Higher Education, Govt. of Uttarakhand.

		<p>b) Complete address of the off camouses</p> <p>c) Copy of 2f letter received by the University.</p> <p>d) Recommendation from Statutory Bodies of the University.</p> <p>e) Complete land and building plan with documents.</p> <p>The Academic council was informed that all the queries had been satisfied successfully and the agenda item has been put before the Academic Council for consideration and approval.</p> <p>First proposal is for opening of a B.Sc. Nursing course at:</p> <p>1.) Shri Guru Ram Rai College of Nursing, Shyamlal Bagicha, Padampur, Kotdwar District- Pauri Garhwal -246149 (UK)</p> <p>and second proposal for starting of a 16 U.G. programs at Kashipur, with the courses in Pharmaceutical, Nursing, Paramedical, and Medical fields at :</p> <p>2.) Shri Guru Ram Rai University off campus, Jaitpur Goshi, Kashipur, District-Udham Singh Nagar- 244713.</p> <p>The Academic Council unanimously agreed to approve the proposal submitted vide agenda item 16.</p>	
17.	Establishment of IGNOU Learning Support Centre at SGRR University.	<p>The request letter had been received from Senior Regional Director, IGNOU Regional Centre, Dehradun for establishment of Learner Support Centre at SGRR University for the students of IGNOU.</p> <p>The Dean Academics has informed through mail that the establishment of an IGNOU Support Centre at SGRR University will not be possible due to the fact that only government colleges/universities have the</p>	The agenda item was kept pending because of uncalled remark of Reginal Director RC IGNOU, Dehradun.

		<p>authorization to open their support centres. Because of the regulations of 2020 and 2022, “The UGC stipulates that Learning Support Centres should be established in government-recognized institutions, colleges, and universities rather than private universities”.</p> <p>After a comprehensive and thoughtful discussion, the Academic Council decided to send a query to the Senior Regional Director, IGNOU Regional Centre, Dehradun and confirm the same through email along with the necessary UGC and IGNOU supporting documents. On the basis of the clarification received from IGNOU, if it permitted the Academic Council approve it in principal to open a Learning Support Centre at SGRR University. However, if it is not permitted, the proposal should be treated as closed.</p> <p>Accordingly, the query was sent to the Senior Regional Director, IGNOU, Dehradun and he has clarified the query stating that any higher education institutions/university whether it is government or private and are established and recognised by UGC, Act of Parliament or enacted by State Act. The Institution recognised under UGC under 2(f) are eligible to open the Learner Support Centres (LSCs) as per ODL Regulation 2017, IGNOU. and also under para 17 of UGC Regulation 2020.</p> <p>Accordingly, the Academic Council approved the agenda item as per the terms and conditions of the IGNOU and UGC Regulations.</p>	
18.	Future Proposal.	<p>A) School of Nursing.</p> <p>Planning to start Ph.D. in Nursing: The initiation of Ph.D. courses in SON is approved by the Academic Council</p>	Noted.

subject to fulfilment of all essential Ph.D. regulations of the University as well as of Nursing Council and UGC norms.

B) School of Management:

1) Accreditation of school of Management & Commerce Studies/ MBA by 2026:

The Dean, SMCS inform that there are some AICTE accreditations regulations which are specially for the Management Programme. Therefore to enhance the quality of programme, if it is mandatory for SMCS, it should go for AICTE recognition.

Therefore, the Academic Council approved the future proposal in toto.

2) Commencement of Course of fashion Management & Hotel Management from 2025:

The Dean, SMCS informed that they would like to introduce the Course of fashion Management & Hotel Management from 2025. These courses have been identified as excellent opportunities to showcase the expertise and skills offered by the institution, thereby attracting a significant number of students who are eager to enrol in these programs.

The Academic Council approve the agenda in toto.

3) Starting of executive MBA from 2026:

The Dean Academic informed the Academic Council that there are many students who desire to pursue MBA but cannot pursue their studies due to their jobs commitment or other unavoidable conditions. Therefore, the Dean, SMCS

		<p>proposed to run the executive MBA from year 2026.</p> <p>The Dean was advised by the Academic Council to prepare the complete proposal in conformity of statutory requirement and submit a concrete detailed proposal including budget and faculty requirements, study hours, infrastructure needs etc. and submit the same in its next meeting.</p>	
19.	Any other items with the permission of Chair.	<p>The Chair permitted following any other agenda items presented before the Academic Council:</p> <p>A) SGRR Institute of Medical & Health Sciences:</p> <p>1) Value added credit courses (AI in Medicine, Medical photography)</p> <p>The Academic Council recommend that Value added credit courses (AI in Medicine, Medical photography) can be developed by the medical colleges duly approve by the Board of Studies.</p> <p>The Academic Council has also reached a consensus that students from other departments can enrol in any value-added courses, and certificates will be awarded to all participants. The courses will have a minimum duration of 30 hours.</p> <p>Therefore, the Academic Council decided to approve the new Value Added Programmes for the Academic Session 2024-2025.</p> <p>2) External Experts names to be shared with HODs:</p> <p>The Academic Council recommend appointing the Liaison Officer from every department who will communicate with the external expert/examiner. If a Department fails to appoint a Liaison Officer, the University will deduct the</p>	<p>19(A)(1): 1) Value added credit courses (AI in Medicine, Medical photography) is not being running in SGRRIMHS for academic session 2023-2024. Therefore, point 19(A)(1) is not implement.</p> <p>19(A)(2): Implemented.</p>

		<p>remuneration from the internal examiner and disburse to the Liaison Officer appointed by the University. The practise will ensure the privacy and transparency in the examination process.</p> <p>The Academic Council approves the agenda in toto.</p> <p>3) Advance intimation for checking of practical examination as well as theory copies:</p> <p>The Academic Council was informed that it has become nearly impossible for examiners to administer both practical and theoretical assessments within a single day or two. Therefore, the University will have the option for online evaluation which will be made available for the entire University.</p> <p>Therefore, the Academic Council unanimously approve the agenda.</p> <p>4) Result to be declared at least one day prior to start of the next academic session (declare result within 15 days-supple batch):</p> <p>The Academic Council issued a directive to all the Deans, emphasizing the mandatory requirement for each department to submit the detailed marks information within the specified deadline. This measure aims to ensure a timely declaration of results by CoE.</p> <p>5) Proposal for a separate molecular lab for diagnostic purpose. CMRL to be kept exclusively for the research and training of University students & SERB etc.</p> <p>The Academic Council unanimously decided that research, projects conducted in Molecular lab will not affect the functioning of SMI&HS as Molecular lab has its own infrastructure.</p>	<p>19(A)(3): Implemented.</p> <p>19(A)(4): Implemented.</p> <p>19(A)(5): Not Implemented.</p>
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Place : SGRR University, Patel Nagar

Date : 19th January 2024